

## LADP prequalification Q&A

Q1):

- Is it possible to apply as a Consortium consisting of more than one company?
- Can a company portfolio or several portfolios, in case of consortium, be attached?
- In case of a consortium, should every company fill the "request to participate" document or they all fill one document?
- In case of a consortium, does every company in the consortium need to submit 8 reference projects or the whole consortium can submit 8 reference projects?

A1) The prequalification process evaluates the eligibility of interested companies separately and independently in order to qualify to enter in the full tendering process. Consortia are not allowed at this stage of prequalification.

The qualified companies which succeed in the prequalification phase and will be invited to apply for the full tendering process may engage in a consortium at this later stage. The lead company in case of a consortium in the full tendering phase, should have passed the prequalification.

Q2) Technical and financial offers are required in this phase?

A2) No. The prequalification stage evaluates only the eligibility of the companies to apply for the full tendering process. No technical or financial offers are required in this phase.

Q3) Are there any other requirements beside the Request to participate, portfolio, and VAT certificate?

A3) No. You are kindly requested to fill in all required fields as per the request to participate document, company portfolio and your VAT certificate.

Q4) If the VAT is not available, does this affect acceptance of the company?

A4) Yes it's needed. If not available please indicate the reason for further assessment

Q5) Are the previous financial contracts required?

A5) You can submit a list of the projects names and contracts value.

Q6) Is a bank statement indicating the annual turnover required to be attached? Or is filling the table in the "request to participate" document enough?

A6) You are kindly requested to submit the last 3 years balance sheet.

Q7) What are the minimum and maximum lots to apply to?

A7) This question is relevant for the full tendering process and not the prequalification stage. However, for information, you can apply for a minimum one lot and a maximum of three lots but may not be awarded with more than two lots. A lot represents one governorate with two target areas.

Q8) points (3.2) and (3.3): What is the difference between LADP Committee and the Stakeholders?

A8) This question is relevant for the full tendering process and not the prequalification stage. A summary of TOR is attached for information and guidance only. Detailed questions pertaining to the TOR can be raised and will be answered during the full tendering phase.

Q9) On point (3.4): Is the data collection required for GIZ all available at the relevant authorities? If there is some missing data, is the consultant required to collect it on site (i.e. surveying as part of the work package)?

A9) This question is relevant for the full tendering process and not the prequalification stage. A summary of TOR is attached for information and guidance only. Detailed questions pertaining to the TOR can be raised and will be answered during the full tendering phase.

Q 10) Can the reference projects with reference to point 1 "the stipulated technical field: urban development/upgrading" be located abroad? (Outside of Egypt)

A10) You can include projects outside Egypt. However, they will be checked to assess the overall experience of the company, but will not count in the Regional experience (row 31)

Q11) Do the local reference projects with reference to point 2 "the stipulated field and region: informal areas" need to be in Egypt or in Greater Cairo?

A11) You can include projects in informal areas in Egypt. Projects in Greater Cairo will additionally be accounted for in the Regional experience (row 31).

Q12) In the technical experience column, the "numbers" that should be indicated are the numbering of disciplines covered by the projects (as numbered in the grid) or the total number of disciplines covered?

A12) Please indicate the types of disciplines indicated in the projects as numbered in the grid. For example, insert number "2" in the technical experience column for GIS experience as per the grid. For each project, you can insert more than one number indicating the different disciplines covered.

Q13) As per our understanding, the contents will be submitted in two sealed envelopes with signed original documents, each envelope contains :

1. Completed form of "Request to participate and eligibility declaration by applicants (Call for Competition) ".
2. CD/DVD
3. Company portfolio
4. VAT Certificate

A13) Yes, each envelope has:

- a) Hardcopies of:
  - Completed form of "Request to participate and eligibility declaration by applicants (Call for Competition) ".
  - Company portfolio
  - VAT Certificate
- b) CD/DVD includes all the above mentioned documents in point ( a ) above.